



Job Application Form

Section 1: Position Details

Division:	PROCUREMENT & PROGRAMMING DIVISION	Location:	LTA Office – Vaitele
Title:	Senior Drainage Engineer Officer	Salary:	G5/S1-G6/S7 \$29,555.19-\$44,849.95 p.a.

Section 2: Personal Details

Full Name:		Gender:	
Contact Phone No:		Date of Birth (Day/Month/Year):	
Address:			

Section 3: Education Details

Most Recent Qualification	Major Area of Study	Institution Attended	Date Started	Date Finished

Section 4: Training Details

Trainings and Courses Relevant to the Position	Date	Duration

Section 5: Employment History

Current/Most Recent Position

Employer's Name:		Date:	Duration:
Position Title:		Number of Staff reporting to you	



Upolu : Vaitele Headquarters
Savaii: Salelologa



+685 26740 | Vaitele, Upolu
+685 51508 | Salelologa



www.lta.gov.ws



Post Office Private Bag, Apia



Enquiries@lta.gov.ws



Land Transport Authority – Samoa

Please address all correspondence to the Chief Executive Officer

Main Responsibilities:		
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Next previous position

Employer's Name:		Date:	Duration:
Position Title:		Number of Staff reporting to you	
Main Responsibilities:			

Next previous position

Employer's Name:		Date:	Duration:
Position Title:		Number of Staff reporting to you	
Main Responsibilities:			

Section 6: Selection Criteria

Please provide claims as to why you satisfy each criterion

	Tertiary qualification in an engineering discipline such as NZCE, NZ Diploma of Highway Technology, Australian Diploma (AQF) Engineering OR Equivalent. Essential
	Minimum 3–5 years of relevant work experience in drainage, civil infrastructure, or engineering design. Essential
	Proficiency in AutoCAD for drainage design and drafting; basic understanding of hydraulic design principles. Essential
	Demonstrated ability to prepare clear, concise, and accurate technical reports and field inspection reports. Essential
	Experience in conducting site inspections, field surveys, and condition assessments. Essential
	Knowledge of drainage design standards, culvert design, and water infrastructure. Desirable
	Demonstrated commitment to professional ethics, accountability, and integrity in engineering practice. Desirable
	Good written and verbal communication skills in English and Samoan. Essential
	Proficiency in Microsoft Office (Word, Excel, Outlook) and familiarity with GIS software. Desirable

Section 7: Computer Literacy

Indicate competency level for each system

Competency level code: 1- no knowledge; 2-basic knowledge; 3-good working knowledge; 4- strong/advanced capabilities

Main Systems		Other Systems	
Microsoft Word		Microsoft Access	
Microsoft Excel		Other System (Specify)	
Microsoft PowerPoint		Other System (Specify)	
E-mail		Other System (Specify)	

Section 8: Discipline Records Check

Do you have a discipline record, any criminal convictions, or current legal proceedings against you?	No	Yes
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If yes, please provide discipline record

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Section 9: Declaration of Close Relations

Do you have a close relative currently employed by Land Transport Authority?	No	Yes
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If yes, please provide name(s) and nature of relationship

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Section 10: Declaration of Referees

	Name	Designation	Contact Phone No
1			
2			
3			

Section 11: Certification & Authorization

I hereby certify that the information given in my application is true and correct.

Signature

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Date

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Please attach the following	
1	Up to date Curriculum Vitae
2	Certified academic qualifications and relevant trainings
3	3 Written Reference, 2 from previous employer with up to date contact details
4	Valid Police Report