

Land Transport Authority

Job Description

Date:	March 2026	Position Title	Senior Engineering Officer-Road Reserve
Division:	Programming & Procurement	Classification Level	G5/S1 – G6/S7 \$29,555.19-\$44,849.95 p.a.
Reporting Structure	The Principal Engineer Maintenance & Construction for the effective and efficient supervision of all maintenance & construction activities of Road Operations Division to ensure the achievement and sustainability of the LTA's business goals and objectives		

Primary Objective

Assist in the assessment of all Road Reserve related works inclusive of Permits & Development Consent Applications (DCA) ensuring works to be delivered within prescribed timelines, and in compliance with approved standard specifications incorporating relevant road safety measures deemed necessary.

Responsibilities

1	Assist the Principal Engineer Road Reserve in overseeing and conduction of assessment in regards to all Road Reserve related works inclusive of Permits & Development Consent Applications (DCA)
2	Liaise with Principal Engineer Road Reserve in routine updates of Road Reserve permit requests submitted through Utilities, SWA, EPC, Vodafone as well the Public ensuring compliance with Authority Specifications.
3	Assist the Principal Engineer – Road Reserve in conduction of assessment of Development Consent Applications (DCA's).
4	Assess permit applications for works within the road reserve and submit report and advice to the Manager Programming & Procurement Division, Civil & Principal Engineer Climate Resilience & Infrastructure.
5	Assist the Principal Engineer Climate Resilience & Infrastructure and Manager on the establishment and implementation of procedures to road maintenance and road construction works.
6	Ensure Traffic Management Plans submitted through Road Reserve works applications align the Authority's standards are implemented accordingly.
7	Interpretation of project designs submitted through Road Reserve & DCA applications and compile precise technical assessment report.
8	Prepares, implements and supervises periodic and routine maintenance works in accordance with LTA Approved contract management procedures
9	Carry out assessment inspections of Road Cuts executed under LTA- SWA MOU works & assist Principal Engineer Road Reserve in compilation of SWA re-imburement claim for re-instatement works.
10	Any other duties as directed by Manager PPD and Civil Engineer Climate Resilience & Infrastructure.

Selection Criteria		Essential - Desirable	Weighting
Qualification	<ul style="list-style-type: none"> i. A degree majoring in Civil Engineering with years of working experience as stated below ii. Or equivalent (Diploma/NZCE) from a recognized tertiary institution with years of working experience as stated below. iii. Or has been working in the civil engineering discipline for more than 5 years of working experience as stated below 	Essential	

Work Experience	<ul style="list-style-type: none"> i. A degree majoring in Civil Engineering with at least 2 years of working experience as a general Engineering Officer ii. Or equivalent (Diploma/NZCE) from a recognized tertiary institution with at least 3 years of working experience at the Engineer Officer level iii. Or has been working in the civil engineering discipline for more than 5 years 	Essential	
Knowledge and Skills	Demonstrated ability to collaborate, network, negotiate and engage effectively with divisional employees, managers and with external stakeholders in issues pertaining to programming & procurement division	Essential	
	Demonstrated ability to formulate, manage and achieve planned outcomes with approved resources and within agreed timelines in accordance with acceptable ethical standards	Essential	
	Demonstrated ability to interpret design drawings and carry out full site assessments of new & existing developments in accordance to approved design & infrastructural standards.	Essential	
	Should have strong written/verbal communication and interpersonal skills.	Essential	
	Should be computer literate and has proven experience in Microsoft office software and other appropriate engineering database	Essential	
	Has sound knowledge of the following legislations: LTA Act 2007 LTA Regulations Public Finance Management Act 2001 Public Bodies Performance and Accountability Act 2001 Labour and Employment Act 2013	Desirable	

Require to work outside the office most of the times and weekends if/when required. Must be physically and mentally sound.

Competencies	
1	Team Player & Team Building
2	Responsible, Listen and Respond
3	Planning, assigning, directing and supervising
4	Integrity/Flexible/Common Sense, Trustworthy
5	Public and Customer Relation expert
6	Physically fit