

Land Transport Authority

Job Description

Date:	March 2026	Position Title	Principal Engineering Officer Road Reserve
Division:	Programming & Procurement	Classification Level	G7/S1 – G8/S7 \$46,427.77-\$72,601.93 p.a.
Reporting Structure	The Civil Engineer Climate Resilience & Infrastructure for the effective and efficient assessment of all Road Reserve related works inclusive of Permits & Development Consent Applications (DCA) within Programming & Procurement Division to ensure the achievement and sustainability of the LTA's business goals and objectives		
Primary Objective			
	Assist in overseeing all Road Reserve related works inclusive of Permits & Development Consent Applications (DCA) ensuring works to be delivered within prescribed timelines, and in compliance with approved standard specifications incorporating relevant road safety measures deemed necessary.		
Responsibilities			
1	Assist Civil Engineer Climate Resilience in leading Road Reserve supervision team responsible for assessment of all Road Reserve related works inclusive of Permits & Development Consent Applications (DCA)		
2	Liaise with Civil Engineer Climate Resilience & Infrastructure in compilation of update on all Road Reserve Permits received through Utilities, SWA, EPC, Vodafone as well the Public ensuring compliance with Authority Specifications.		
3	Assist the Civil Engineer – Through leading Road Reserve team in assessment of Development Consent Applications (DCA's) received and compilation of update.		
4	Assessment of Road Reserve Permits received from public & utilities SWA, EPC & Vodafone in accordance to the Authorities compliancy standards.		
5	Assist the Civil Engineer Climate Resilience in implementation of Road Reserve compliancy standards		
6	Assist C.E in overseeing the execution and monitoring of the Traffic Signals Maintenance Contract and parking meters.		
7	Ensure Traffic Management Plans submitted through Road Reserve works applications align the Authority's standards are implemented accordingly.		
8	Interpretation of submitted designs for all works within the Road Reserve devising appropriate advice prioritizing safety measures to optimize safe entry & exit points onto the Road network		
9	Ensure Road Safety Measures are implemented during assessment of all Road Reserve Works Applications to ensure there is minimal disturbance to the flow of traffic on the road network.		
10	Any other duties as directed by Manager PPD and Civil Engineer Climate Resilience & Infrastructure pertaining to Road Reserve Works, Road Safety and Traffic Management.		

Selection Criteria		Essential - Desirable	Weighting
Qualification	i. A degree majoring in Civil Engineering with years of working experience as stated below ii. Or equivalent (Diploma/NZCE) from a recognized tertiary institution with years of working experience as stated below. iii. Or has been working in the civil engineering discipline for more than 5 years of working experience as stated below	Essential	

Work Experience	<ul style="list-style-type: none"> i. A degree majoring in Civil Engineering with at least 2 years of working experience as a general Engineering Officer ii. Or equivalent (Diploma/NZCE) from a recognized tertiary institution with at least 3 years of working experience at the Senior Engineer Officer level iii. Or has been working in the civil engineering discipline for 5 years 	Essential	
Knowledge and Skills	Demonstrated ability to collaborate, network, negotiate and engage effectively with divisional employees, managers and with external stakeholders in issues pertaining to programming & procurement division	Essential	
	Demonstrated ability to formulate, manage and achieve planned outcomes with approved resources and within agreed timelines in accordance with acceptable ethical standards	Essential	
	Demonstrated ability to interpret design drawings and carry out full site assessments of new & existing developments in accordance to approved design & infrastructural standards.	Essential	
	Should have strong written/verbal communication and interpersonal skills.	Essential	
	Should be computer literate and has proven experience in Microsoft office software and other appropriate engineering database	Essential	
	Has sound knowledge of the following legislations: LTA Act 2007 LTA Regulations Public Finance Management Act 2001 Public Bodies Performance and Accountability Act 2001 Labour and Employment Act 2013	Desirable	

Require to work outside the office most of the times and weekends if/when required. Must be physically and mentally sound.

Competencies	
1	Team Player & Team Building
2	Responsible, Listen and Respond
3	Planning, assigning, directing and supervising
4	Integrity/Flexible/Common Sense, Trustworthy
5	Public and Customer Relation expert
6	Physically fit