



GOVERNMENT OF SAMOA | MALO TUTOATASI O SAMOA
LAND TRANSPORT AUTHORITY | PULEGA O FELAUAGA I LE LAUELEEE

Job Application Form

Section 1: Position Details

Division:	PROCUREMENT & PROGRAMMING DIVISION	Location:	LTA Office – Vaitele
Title:	Senior Engineer – Procurement & Design	Salary:	G5/S1-G6/S7 \$29,555.19-\$ 44,849.95 p.a
Reporting Structure	Report to the Principal Design & Procurement Engineer on all matters relating to procurement & designs and to ensure that they carried out in accordance with the required standards set up and acceptable by LTA so they meet the objectives and targets of the Authority.		

Section 2: Personal Details

Full Name:		Gender:	
Contact Phone No:		Date of Birth (Day/Month/Year):	
Address:			

Section 3: Education Details

Most Recent Qualification	Major Area of Study	Institution Attended	Date Started	Date Finished

Section 4: Training Details

Trainings and Courses Relevant to the Position	Date	Duration



Upolu : Vaitele Headquarters
Savaii: Salelologa



+685 26740 | Vaitele, Upolu
+685 51508 | Salelologa



www.lta.gov.ws



Post Office Private Bag, Apia



Enquiries@lta.gov.ws



Land Transport Authority – Samoa

Please address all correspondence to the Chief Executive Officer

Section 5: Employment History

Current/Most Recent Position

Employer's Name:		Date:	Duration:
Position Title:		Number of Staff reporting to you	
Main Responsibilities:			

Next previous position

Employer's Name:		Date:	Duration:
Position Title:		Number of Staff reporting to you	
Main Responsibilities:			

Section 6: Selection Criteria.

Please provide claims as to why you satisfy each criterion

1	Qualification. Tertiary qualification in an engineering discipline such as NZCE, NZ Diploma of Highway Technology, Australian Diploma (AQF) Engineering OR Equivalent. a. Or holds recognized training certificates in field of Civil engineering works and demonstrate works and demonstrate sound experiences in the civil works field. Essential
2	Work Experience. Must have at least 3 years of experience in similar industry. Essential
3	Knowledge and Skill Demonstrated ability to perform job efficiently and effectively. Essential
4	Demonstrated ability to perform critical analysis and initiate innovative ideas. Essential
5	Have knowledge of civil engineering contract and tendering processes. Essential
6	Ability to plan, monitor and manage projects efficiently. Essential
7	Have knowledge of civil engineering standards and applications. Desirable
8	Demonstrated good team working skills and eagerness to work beyond standard expectations. Essential
9	Valid Driver's License. Essential

Section 7: Computer Literacy.

Indicate competency level for each system

Competency level code: 1- no knowledge; 2-basic knowledge; 3-good working knowledge; 4- strong/advanced capabilities

Main Systems		Other Systems	
Microsoft Word		Microsoft Access	
Microsoft Excel		Other System (Specify)	
Microsoft PowerPoint		Other System (Specify)	
E-mail		Other System (Specify)	

Section 8: Discipline Records Check

Do you have a discipline record, any criminal convictions, or current legal proceedings against you?	No	Yes
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If yes, please provide discipline record

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Section 9: Declaration of Close Relations

Do you have a close relative currently employed by Land Transport Authority?	No	Yes
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If yes, please provide name(s) and nature of relationship

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Section 10: Declaration of Referees.

	Names	Designation	Contact Phone No
1			
2			
3			

Vaega 9: Certification & Authorization

I hereby certify that the information given in my application is true and correct.

Signature

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Date

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Please attach the following	
1	Up to date Curriculum Vitae
2	Certified academic qualifications and relevant trainings
3	3 Written Reference, 2 from previous employer with up to date contact details
4	Valid Police Report

