

## Land Transport Authority

### Job Description

<b>Date:</b>	April 2023	<b>Position Title</b>	Laboratory Technician
<b>Division:</b>	Quality Assurance Division	<b>Classification Level</b>	G2/S1-G3/S7 \$12,323.48-\$20,222.51pa
<b>Reporting Structure</b>	Reports to the Manager Quality Assurance Division through the Principal QA.		
<b>Primary Objective</b>			
	Collects samples of products or raw materials for laboratory analysis ad perform analysis by performing the following duties		
<b>Responsibilities</b>			
1	Prepare samples for testing using various laboratory equipment.		
2	Labels sample containers with identifying data, location of sample, and time collected		
3	Classify and label samples accurately.		
4	Comply with the correct procedures, policies, and health and safety regulations.		
5	Collect and prepare research and information needed for studies.		
6	Conducts testing in the field if required		

<b>Selection Criteria</b>		<b>Essential - Desirable</b>	<b>Weighting</b>
Qualification	University Preparatory Year successfully completed or Tertiary studies in Chemistry would be an advantage or Completed education with SSLC or PSSC.	Essential	
Work Experience	At least one(1) years of relevant working experience particularly in the laboratory.	Essential	
Knowledge and Skills	Strong written and verbal communication in both English and Samoan language Excellent verbal/written communication skills and interpersonal skills in Samoan and English.	Essential	
	Demonstrated ability to organize and maintain a clean workplace and identify laboratory equipment	Essential	
	Knowledge of road materials testing procedures on soils, aggregates, rocks and bitumen used in the Authority	Essential	
	Must have a valid driver's license	Essential	
	Has sound knowledge of the following legislations; <ul style="list-style-type: none"> <li>• LTA Act 2007, LTA Regulations,</li> <li>• Public Finance Management Act 2001,</li> <li>• Public Bodies Performance and Accountability Act 2001,</li> <li>• Ministry of Works Act 2002,</li> <li>• Labour and Employment Act 2013,</li> <li>• Occupational Health and Safety Act.</li> </ul>	Desirable	

<b>Competencies</b>	
1	Team Player
2	Time Management
3	Physically fit
4	Integrity/Flexible/Common Sense, Trustworthy

<b>Prepared by:</b>	<b>Human Resource</b>
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