

# Land Transport Authority

## Job Description

<b>Date:</b>	March 2022	<b>Position Title</b>	Senior Engineer Maintenance & Construction
<b>Division:</b>	ROAD OPERATION DIVISION	<b>Classification Level</b>	G5/S1-G6/S7 \$26,817.16-40,695.00 p.a.
<b>Reporting Structure</b>	The Senior Engineer – Maintenance & Construction for the effective and efficient strategic leadership and management of the work related to Maintenance and Construction of infrastructure to ensure the achievement and sustainability of the LTA's business goals and objectives.		

### Primary Objective

This position is responsible for assisting the Principal Engineer – Maintenance & Construction in implementation of strategies for the maintenance and construction of LTA civil infrastructure assets on the island of Upolu.

### Responsibilities

1	Prepare project costing estimates
2	Prepare basic drawings and asset schedules
3	Review Technical specification
4	Assist the Principal Engineer – Maintenance in supervising the routine maintenance and capital works
5	Collect construction materials from the field for analysis
6	Undertake field material testing
7	Perform Diagnosis of defects and repair design
8	Assist with the preparation of documentation for contracts and service orders
9	Any other duties from time to time

Selection Criteria		Essential - Desirable	Weighting
Qualification	<ul style="list-style-type: none"> <li>i. A degree majoring in Civil Engineering with years of working experience as stated below</li> <li>ii. or equivalent (Diploma/NZCE) from a recognized tertiary institution with years of working experience as stated below.</li> <li>iii. Other engineering disciplines or has been working in the civil engineering discipline for more than 3 years of working experience as stated below</li> </ul>	<b>Essential</b>	
Work Experience	<ul style="list-style-type: none"> <li>i. A degree majoring in Civil Engineering with at least 1 year of working experience at the Engineer Officer level of routine maintenance and construction works</li> <li>ii. or equivalent (Diploma/NZCE) from a recognized tertiary institution with at least 2 years of working experience at the Engineer Officer level of routine maintenance and construction works.</li> <li>iii. Or has been working in the civil engineering discipline for more than 3 years with minimum of 1 years at the Engineer Officer level of routine maintenance &amp; construction works</li> </ul>	<b>Essential</b>	
Knowledge and Skills	Excellent verbal/written communication skills and interpersonal skills in Samoan and English.	<b>Desirable</b>	

	Demonstrated ability to collaborate, network, negotiate and engage effectively with divisional employees, managers and with external stakeholders in issues pertaining to road operations.	<b>Essential</b>	
	Demonstrated ability to formulate, manage and achieve planned outcomes with approved resources and within agreed timelines in accordance with acceptable ethical standards	<b>Essential</b>	
	Should be computer literate and has proven experience in Microsoft office software and other appropriate engineering database	<b>Essential</b>	
	Has sound knowledge of the following legislations: LTA Act 2007 LTA Regulations Public Finance Management Act 2001 Public Bodies Performance and Accountability Act 2001 Ministry of Works Act 2002 Labour and Employment Act 2013	<b>Desirable</b>	

<b>Special Requirements of Job</b>
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Require to work outside the office most of the times and weekends if/when required. Must be physically and mentally sound.
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<b>Competencies</b>	
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1	Team Player & Team Building
2	Responsible, Listen and Respond
3	Planning, assigning, directing and supervising
4	Integrity/Flexible/Common Sense, Trustworthy
5	Public and Customer Relation expert
6	Physically fit

<b>Prepared by:</b>	<b>Human Resource &amp; ROD</b>
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